YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Government Sanskrit College - Solan
• Name of the Head of the institution	Dr. Uttam Chand Chauhan
• Designation	Associate Professor of Hindi
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01792222236
• Mobile no	9418030906
• Registered e-mail	gscsolanhp@gmail.com
• Alternate e-mail	devkant79@gmail.com
• Address	Government Sanskrit College - Solan, Near Punjwilla, Solan, HP
• City/Town	Solan
• State/UT	Himachal Pradesh
• Pin Code	173212
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Himachal Pradesh University
• Name of the IQAC Coordinator	Dr. Dev Kant Sharma
• Phone No.	01792222236
• Alternate phone No.	8626851881
• Mobile	9805758229
• IQAC e-mail address	gscsolanhp@gmail.com
• Alternate Email address	devkant79@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://gscsolan.in/src/docs/AQAR%202020-21%20GSC%20SOLAN.pdf
4.Whether Academic Calendar prepared during the year?	No
• if yes, whether it is uploaded in the Institutional website Web link:	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.75	2018	01/11/2018	01/11/2023

6.Date of Establishment of IQAC	25/09/2014

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	2	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Career and Counseling sessions were organized for the students of the college, more specifically for Shastri Final Year students.
Online teaching keeping in view of COVID-19 in the first few months.
Feedback from different stakeholders through online mode.
Faculty members are motivated to use modern gadgets in teaching methodology considering the need of the same in the wake of the Covid-19 scenario. .
Maintained the record of activities in the college.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Career and Counseling sessions would be organized by each department for students.	Career and Counseling sessions were organized for final year students of the college by Career and Placement Cell of the college throughout the year.
The NSS, Rovers and Rangers, Career and Counselling Cell of the institution will organize a series of activities in the college.	More than 10 activities were organized in the college by different clubs and societies and by NSS, Rovers & Rangers and Career and Counselling Cell..
The students will be encouraged to participate in co-curricular and extracurricular activities.	Over 10 activities were organized in the college by different clubs and societies and by NSS, Rovers & Rangers and Career and Counselling Cell.
As and when the Covid-19 situation permits the institution will make the effort organise annual prize distribution function of the previous year in the college.	Annual Prize Distribution Function for session 2020-21 was held in the month of April 2022.
The execution of all routine sports activities, cultural activities, administrative works, conduct of seminar, workshop, Literacy day, World AIDS day, Independence Day, Republic Day, Swachh Bharat Abhiyan, Republic Day, Women's day, Hindi Divas, Yoga day etc. were planned.	All these activities were held with excellent results by organizing an athletic meet, conduct of cultural activities and career counseling seminar was held. The career and counselling cell of the college organized shlokocharan competition, Sanskrit Path,essay writing, debate, declamation and poster making competition.
PTA meetings would be held in college to create a bridge among teachers, parents and students.	2 PTA meetings were held in which many important decisions were taken for the benefit of the college students.

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	02/02/2021

15.Multidisciplinary / interdisciplinary

The institution is aware of the increasing focus on multi and interdisciplinary approaches as enshrined in National Education Policy, 2020. Ours is an affiliated college to HPU, Shimla-5 and the curriculum design and susequent improvements are done by the university. The curriculum we have in place right now is specific to teaching of Sanskrit, though there are subjects like English, HIndi, Political Science, Environment Science which are integral to the syllabi of the courses taught. Interdisciplinary compititions are organised for students every year. In this session various such compititions were organised to give plateform to students. Declamation, quiz, poster making, rangoli, slogan writing were organised in the campus and students participated in other colleges also.

16.Academic bank of credits (ABC):

The Academic Bank of Credits is expected to be introduced by our affiliating university in the coming sessions. We are bound to follow and adhere to the guidelines and rules formed once the NEP 2020 gets implemented in the state of Himachal Pradesh. At present, we are following the old annual system in our institutions.

17.Skill development:

The college offers Shastri program which aims at imparting Sanskrit education to students who come from different parts of Himachal Pradesh. Life skills, soft skills and communication skills are integrally woven into our curriculum through the courses taught and extra-curricular activities performed in the college.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Teaching of Sanskrit as a language, Indian cultural heritage, Indian knowledge system find a place of pride in our curriculum through the

content delivered which further aims at making students self-reliant and self-dependent when it comes to employability and opportunities of jobs in future. The medium of teaching in the college is primarily Sanskrit and Hindi, though English is also taught as a compulsory subject, which seeks to make students keep pace with the fast-changing requirements of the world. Thus our institution is trying its level best to keep alive the traditional vaue-system and cultural heritage through the teaching of Sanskrit language and Indian knowledge system.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our institution endeavours to focus on outcome based education by trying to achieve the desired goals. We try to assess the success of these objectives by evaluating our student progression data which enables us to understand how much successful we have been in meeting the desired targets. We too assess outcomes through extra-curricular activities and feedback from all stakeholders.

20.Distance education/online education:

We do not have provision for online/distance education as a program.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	60

File Description	Documents
Data Template	[View File]

2.Student

2.1 Number of students during the year	305

File Description	Documents
Institutional Data in Prescribed Format	[View File]

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	70

File Description	Documents
Data Template	No File Uploaded

2.3	**63**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1	**10**
Number of full time teachers during the year	

File Description	Documents
Data Template	[View File](#)

3.2	**17**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1	**9**
Total number of Classrooms and Seminar halls	

4.2	**2.476**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**10**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government Sanskrit College Solan is affiliated to Himachal Pradesh University and thus it does not have the freedom to frame its own curriculum. Though the college has to adhere to the rules and regulations of the state government and the affiliating university, still the institution , within the limitations of the prescribed framework, strives to complement the curriculum. Teachers are motivated to implement the curriculum through innovative teaching methods such as presentations, assignments, discussions, workshops, seminars, etc. inaddition to the traditional chalk and talk method. The faculty members aldso hold their own meetings and develop academic / lesson plans keeping in view the number of working days available. Regular class tests and mid-term examinations are held to judge the improvements made by students in addition to the extent of syllabi taught. The faculty members are sent from time to time to attend FDP's, refresher courses, workshops, training programs to hone their teaching skills. Continuous Comprehensive Evaluation has also been implemented with special focus on the programme structure, evaluation grading system vis-a-vis emphasis laid upon the each component in the overall evaluation system.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Government Sanskrit College Solan is affiliated to Himachal Pradesh University and the academic calender is issued by HP University and the Department of Higher Education. Thus the teaching and extra curricular activities are clearly defined and our institution ensures its successful implementation. The students are informed beforehand about the possible dates of the End-Semester Examination, Mid-Term Examination, Vacation Schedule, etc. The academic calender of the college also prescribes the possible dates of various activities such as youth festivals, sports and cultural contests. Mid Term tests are conducted for all classes and duely checked answer scripts are shown to the students. Class room seminars are conducted and students are encouraged to participate actively in these seminars.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	[View File]()
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

These issues are integrated into the curriculum by institution by such ways as debates, declamations and discussions which are organized from time to time in the college. Poster making, slogan writing are some other means to integrate these issues into the curriculum. The students are also made aware of these issues during the camps organized by NSS, and Rovers and Rangers. The college also has ECO club to protect environment and plantation drives are conducted from time to time in the specially earmarked places. Volunteers of ECO club also organize rallies through the city to spread awareness among people about cleaniness, environment and pollution free earth.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students	A. All of the above

Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://docs.google.com/forms/d/e/1FAIpQLScx EJ08Fwe3ubVu9KbM5rUm- jKxOzVMQaoeqa0v8n9fmJMPxA/viewform

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

305

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	**No File Uploaded**

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

100

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In assessment of learning level of students studying in the college, we found that some students had low or below average level of knowledge. The reason behind this is that majority of the students taking admission in the college come from hard areas where they don't get the kind of environment which the students studying in cities get. Thus teachers of this college lay emphasis upon teaching students with utmost enthusiasm so that students show improvement in their level of knowledge and understanding. Being a Sanskrit education based college, this task becomes all the more difficult as the knowledge of Sanskrit among students is not of that level which is required for learning Sanskrit texts. Thus teachers teach wholeheartedly and the results of the college show the success achieved by the teachers in this difficult task. Students too are given opportunities to perform on stage in functions and events which are usually done in Sanskrit.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
305	**10**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The students of the college come from different socioeconomic and geographical backgrounds and with different abilities. Every effort is made to cater to the requirements of such a diversified group. Teachers assess the academic proficiency of students based on their performance in classroom discussions and tests/assignments. The needs of slow learners are particularly attended to in tutorial sessions.Here it is important to note that the mode of teaching in this college is Sanskrit and that's why the task of teachers is all the more difficult. During the first couple of years, students find itvery difficult to adapt themselves to Sanskrit based teaching and Sanskirt oriented environment and the credit goes to the teachers for making students cope with their initial inhibitions.Students are also mandated to participate in co-curricular activities.These activities heighten experiential learning.It is mandatory for teachers to attend Orientation/Refresher courses, Workshops and Faculty Development Programmeswhich improve their knowledge and teaching skills. Collaborative learning is also promoted among the students by their active participation in NSS, Rovers, and Rangers and activities of cultural and other clubs/societies. Revision sessions are conducted before final exams.For enhancing learning experiences the faculty members make use oflecture method, interactive method, experimental method, participatory learning, and problem solving methods etc.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In the wake of Covid 19 Scenario, ICT enabled tools have come to be widely adopted by both teachers and students and this institution is no different in this case. Online teaching has necessitated the use of such online tools as Zoom, Google Meet, Telegram, Whatsapp and YouTube on the part of the teachers for delivering lectures to the students. The teachers of this college too adopted the ICT enabled tools and took classes both online and offline during and after Covid 19 pandemic scenario.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

Mentor groups were not formed during the specified period

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

10

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	**No File Uploaded**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

72

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Being affiliated to Himachal Pradesh University, Shimla; our college adheres to the rules of HPU for both the Comprehensive Assessments(CCA) and the End Term Examination (ETE). The ratio of internal assessment to ETE is 30%:70% in U.G. programme. The main components of CCA are: Attendance -5 marks which are awarded as per HPU rules. Mid-term test -15 marks. The evaluated answer books are returned to the students with suggestion for improvement. Their errors are discussed and the students are given the opportunities to improve their score through retests. For the remaining 10 marks, students' performance in class tests, assignments, quiz, paper presentations, group discussions, etc. along with co-curricular activities is considered. The pattern, notifications and criteria for internal assessment and continuous evaluation is communicated through notice boards, college website and prospectus. Students are also informed about CCA during the orientation programme and during classes from time to time. Attendance and internal assessment records are displayed periodically for rectifying any discrepancies before uploading them on the university portal.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college adheres to the rules and regulations prescribed by HPUniversity for internal assessment and mid-term and end-term examinations. An examination committee comprising a senior faculty member and two or more other faculty memebrs is formed for the smooth conduct of the mid term examination. The senior faculty member performs his duties as centre superintendent, and other teaching staff memebrs are deputed as invigilators with non teaching staff as members. The end term examination is conducted by the university with the help of college staff .

1. Class tests are conducted in addition to the mid-term examination.Some times these marks are included in the mid term tests

2. Date sheet is always prepared and displayed on the notice board

3. A proper seating plan is displayed and followed for mid term tests.

4. After evaluation answer scripts are shown to the students to check any discrepancy.

5. Clarification for doubtsis given to enable them to perform better in future.

6. Marks are calculated on the basis of attendance, class tests, mid term tests, assignments and are uploaded on the universityportal.

7. Grievances related to university are addressed to the centre superintendent and the same reported to the university immediately.

8. After examination the answer scripts are evaluated and the final result is declared by the university with the option of re-evaluation for students who are not satisfied with their marks.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The objective of the institution is to translate into practice the vision and mission as stated above so that the students become socially and economically viable and enlightened citizens ready to serve the nation and mankind. The vision, mission and objectives of the institution is communicated to the students, teachers, staff and other stakeholders through various means such as prospectus, PTA meetings, introductory classes, tutorials, and through formal as well as informal interaction. The vision, mission and objectives further find their manifestation in work ethics, curricular and co-curricular activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The teaching, learning and assessment strategies are structured mainly on the schedules of the academic calender. Based on these major provisions, HP University with the consultation of the Director of Education and Committee of the college Principals, academic calender is prepared and is strictly followed by our institution. The regulation of each course specify the frame work for academic schedule. The number of teaching days, number of subject papers to be taught, hours of instruction per paper, practical, method of teaching, learning and house examinations, methods of assessment and declaration of results.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

52

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	**No File Uploaded**
Upload any additional information	<u>View File</u>
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/e/1FAIpQLScxEJ08Fwe3ubVu9KbM5rUm-jKxOzVMQaoega0v8n9fmJMPxA/viewform?usp=sf_link

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our institution has creaed an ecosystem for innovation and has initiatives for creation and transfer of knowledge through a number

of ways. Sanskrit scholars of different subjects are invited from time to time as resource persons to brief the students about the various opprotunities available in their respective area of study. Students get motivated when they listen to Sanskrit scholars and educationists who have already proven themselves in their respective fields. Moreover experts from other subjects and fields are also invited to address the students so that students come to know about other opportunities available for them in addition to their own subjects. Besides, conferences, workshops and seminars are also organized in the college and students also get a chance to participate in these programmes. Moreover, all the teachers are encouraged to go in for higher studies. They are also deputed for in-service traininds and workshops to gain knowledge about the latest updates and advanced ICT tools which further sharpen their teaching skills. There is a provision for study leave as per HP government rules if the teachers go in for persuing higher study.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	**No File Uploaded**

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In the Session 2021-22 various extension and outreach programmes such as cleanliness drives, awareness rallies, processions, AIDS awareness, social work, health and hygiene, campus

cleanliness,celebration of significant days (Women's Day Celebration, Sanskrit Diwas, Hindi Diwas, Yoga Day etc.) were organized. Volunteers of NSS Unit, Rovers and Rangers unit, Eco Club and Road Safety Club of Govt. Sanskrit College Solan participated in the above mentioned activities. Extension activities are widely publicized through notices and circulars, classroom instructions as well as personal interactions. The lectures on extension activities are delivered by the experts to promote/ introduce such activities and to meet out the queries if any of the aspirants and volunteers.During the Session the college organizedlectures, expert talks, competitions etc. to promote extension activities. Faculty members and student volunteers are actively involved in mobilizing the students for participation in these activities. These extension activities instill among the students a sense of cooperation, feeling of social responsibilities, adjustments, and dignity of labour which develops the skills of event management, team spirit and charity and also make a positive impact on the overall development of the personality of the students .

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

115

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our institution has adequate infrastructurefor the purpose of teaching and learning processes i.e. classrooms, tutorial rooms and computer facilities.There is still a lot of scope for improvement. The college has 08 classrooms/lecture halls with different seating capacities i.e. some halls are of 60seating capacity and some halls are of 80 students seating capacity. Each lecture hallis equipped with a blackboard, lecturestand, and adequate furniture for the students. There is also a large hall having 160 students seating capacity. This hall is used for examinations and functions. There is also a well-equipped library with the seating capacity for about 80 students. The college affords the kind of environment which is conducive to studies. Students are accorded personal attention , based upon the students' willingness and need to study.

Architecturally, the college is majestic , located in the heart of the city with a little scope for further construction of infrastructure but the college makes the best use of the available resources.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for sports, games, yoga and cultural aactivities. The guidelines for sports and co-curricular activities are released by the university and the college has to adhere to calender issued by HP University. The students are provided opportunities to showcase their talent and potential in different intra-college and inter-college academic, cultural, sports and co-curricual activities. College teams are sent to participate in inter-college competitions every year. Collegealso has a maintained sports store . For hosting the cultural activities, a large hallwith a seating capacity of up to 250 studentsis available.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

1

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.05

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college students benefit a lot from the college library which has over 12000 books in it with some rare collection of books. The catalogues from different publishers are procured so that Heads of teaching departments and faculty members can order books for latest subject/reference. College library provides an annual issue of College Magazine TARINI to the students.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

10

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college is equipped with IT system having around 10 computers, internet connectivity, printers, scanners, Xeros Machine, fax machine, including audio-video and amplyfire, etc.Cameras have been installed in classrooms, corridors and college campus for surveillance of all activities. There is a fully functional smart-classroom too with 20 students seating capacity.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

12

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Yes, there are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms in the institution.

a) Library - One common library for boys and girls

b) Computer facilities for staff and students

c) Class Room with ICT facility.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

01

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

32

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

32

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

25

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

10

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students have active representation in academic/administrative bodies and committees of the Institute. Students play a very important role in offering suggestions and assistance to administration by being part of various academic and administrative committees. The college has College Students Central Associaton (CSCA) and Parent Teacher Association (PTA) and the college administration is devoted to contribute towards the over-all development of students. Internal Quality Assurance Cell (IQAC) has been set up in the college for the promoion of the quality of education and infrastructure as per requirement of UGC and NAAC. The college has been progressing steadily under the patronage of the Government of Himachal Pradesh with the following committees working towards the welfare of the students:

Students have major representationin all cultural and sports and games committees and help in organization and management of events. The Student Council functions on the principle of consensus. Members of the Student Council are encouraged to take decisions through consensus. Views of all members of Student Council – faculty and student alike – are to be respected and equal importance is to be given to all views. In the event of the issue discussed being

contentious and consensus cannot be achieved, the decision shall be put to vote and arrived at on the basis of simple majority.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

As the college is a Government institution, there is no financial aid from any Alumni Association. The institution remains in constant touch with old students and former faculty of the college. They are invited at important occasions, days, celebrations and annual function of the college. Through the financial and academic contribution, the alumni association organizes lectures on personality development and career guidance. The meeting of old students of the college is often held in the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Government Sanskrit College - Solan is committed for the holistic and all-round development of its students by making them academically excellent, professionally skilled, mentally strong and socially responsible citizens.

Vision: Todevelop the personality of every student in a holistic way, thereby making them responsible, thoughtful and mature citizens of the country. We firmly believe that education is spiritual in nature and pursuit of excellence stands on the foundation of spirituality. Spirituality involves a universal and broad outlook and celebrates a wider sense of responsibility. Even the sense of responsibility we celebrate towards environment is an aspect of spirituality. The students are motivated and encourgaed to learn Sanskrit shlokas, Vedic mantras and lines from Sanskrit texts, etc. which not only makes them academically and professionally excellent but also spiritually evolved and emotionally balanced.Mission: The Mission of the college is to attain enlightenment by moving from darkness to light. "Tamso Maa Jyotirgamya" is the watchword of the institution. It widens the mental horizon of the students. lightens up their minds with value-aided and career oriented education and ensures the fullest realization of their potential so that they are able to compete in the era of ever-growing thoughts and advanced technology.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has a practice of participative management. College involves faculty, staff-members, students and PTA in decision making process. Principal is the administrative and academic head, followed by faculty members and ministerial staff. College affairs are managed through various cells and committees. Each committee is composed of convener/coordinator and faculty members, and a ministerial staff member. In some committees, members of CSCA, technical members or external members are also included. These committees work according to rules and regulations of State Government and follow all Codal formalities to complete the assigned works.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The policy regarding creation and enhancement of infrastructure in the college is to provide state of the art facilities to make teaching and learning process effective. Thus, attention is paid to design and deploy concrete plans to develop cost-effective and sustainable infrastructure service available to all kinds of users. A smart classroom was set-up in view of the new age programmes and changing pedagogical skills to the present context.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution functions under Department of Higher Education, Govt. of HP. The principal, who is appointed by the State Government, administers the institution. To ensure efficient functioning of the institution, various committees have been formed. Heads of departments, conveners of committees, Bursar, Warden, members of teaching and non-teaching staff report to the Principal and carry out all the activities of the college under his guidance.The democratic and participative type of functioning is adopted by the college for each academic session. The Principal of the college attends the meetings convened by the Higher Authorities including DHE and HPU Shimla to propose and execute various plans which are useful to ensure the quality at the college level. The faculty members and administrative staff are recruited by state government. Promotional procedure of the faculty members is as per R & P rules of the State Government.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

There is a provision of medical leave to employees as per the norms set up by Government of Himachal Pradesh. There is also a provision of maternity/paternity leave.Medical reimbursement of medical expenses incurred including indoor medical treatment is provided to employees as per rates approved by Govt. of Himachal Pradesh. Employees appointed prior to 2004 are eligible for pension benefits on retirement. Employees appointed after 2004 arecovered under New Pension Scheme. GPF, gratuity and leave encashment are availed by retiring faculty as per H P govt. norms. The department of education also provides opportunities for academic progression by providing study leave. GPF loans are sanctioned as per rules of Govt. of Himachal Pradesh.LTC is availed as per rules of Govt. of Himachal Pradesh. Duty leave upto 14 days per year is given to the faculty members for attending seminars/conferences /OP/RC. All the employees are covered under GIS. TA/DA is given to the employees whenever they travel on official duty.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

04

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal of facultyof the institutionis on the basis of API based PBAS of UGC Regulations 2009 as adopted by Department of Higher Education, Govt. of Himachal Pradesh. Factorslike teaching, evaluation, results, co-curricular activities,extension, professional development, research and academic contribution are taken into consideration in the Performance Appraisal. Work and conduct certificates are issued to the contract employees by the Principal.The APIs/ACRs are submitted to the higher authorities with the comments of the Principal. On the basis of evaluation of APIs/ ACRs by the Departmental Promotion Committee (DPC), the higher scales and promotions are awarded to the faculty members under Career Advancement Scheme. Besides this, the annual performance appraisal of non-teaching staff i.e., superintendent, senior assistant, library staff and laboratory staff is also done through ACRs on the performa provided by the Department of Higher Education based on their various performances.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution does have a mechanism for internal and external

audit. The internal audit is carried out annually bya registered chartered accountant. External audit is done by an auditor deputed by the state government. This is an annual process and done at the end of the year. The accounts of self-financing courses, UGC grants, NSS and PTA funds are audited annually by a chartered accountant. The college authority is fully responsible for the financial management. The DDO of college follows the financial rules for the allocation of funds and budget.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Government college utilizes funds after performing codal formalities as per the Financial Rules and Regulations of Himachal Pradesh Government. The college conducts both internal & external audits as per the guidelines of State Government.The Principal of the college ensures the proper division and utilization of all funds in judicious manners. Committees viz. Advisory committees and purchase committees are also active for maintaining proper utilization of these funds. This college has appointed a bursar in order to look after the financial transactions. Furthermore, utilization of PTA funds, approval of PTA executive is obtained and the PTA secretary maintains the entire records pertaining to the

utilization of said funds.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In view of its Vision and Mission, IQAC of Government Sanskrit College - Solan conducts meetings from time to time in connection with the improvement of teaching and working of the institution. The proposals for the developmental activities are framed and drafted by the IQAC and submitted to the Principal. Some of the developmental plans are submitted to the state higher education department for approval wherever administrative or financial permission is required. During the session, 2021-2022, two meetings were held. In the meetings of IQAC, various quality initiatives for improving the teaching-learning process have been taken by the college i.e., participation of faculty in seminars, workshops, faculty enrichmentprogrammes and training for faculty as well as students. The college has made strong initiatives to strengthen ICT facility to the students and a smart classroom has been made functional in the college with internet facility to the faculty members.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has an effective institutional mechanism for reviewing the teaching learning process from time to time. In addition to the academic excellence, emphasis is laid on making students socially responsible and sensitive to their surroundings. The objectives of the college are transmitted to the students through the efforts of the faculty by teaching beyond classroom and beyond the curriculum.

The calender of the activities for the upcoming session is discussed
before the year begins in a general staff meeting. Dates for
important events, celebration of festivals, depertmental acitivies,
student oriented activities, competitions, etc. are tentatively
decided. General staff meetings are held throughout the year during
which important decisions are taken.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute conducts regular gender equity promotion programmes.
Focusing on the primary aim to ensure a safe space and promote
healthy working environment, the Women's Cell of Govt. Sanskrit
College - Solan has been constituted and is is working

wholeheartedly to maintain gender parity. One of the important ways
to achieve gender equality is to have a safe space that will not
represent injustice and violence against women. Deliberating on this
fact, Internal Sexual Harassment Against Women committee was formed
to look into sexual harassment complaints. Further, Gender Equity
Cell has also been constituted to focus on programmes to promote
equal treatment of all the genders. Moreover, There are separate
washrooms for men and women, boys and girlsin the institution

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution does not have any science laboratory out of which
solid or liquid waste may grow. The college has enough provision to
dispose off the day-to-day manual waste. A beautiful, clean and neat
campus is required for ideal learning environment and the
institution maintains the same. The college campus ambience is in
perfect sync with the Prime Minister's Swatch Bharat Abhiyan. NSS
unit of the college ensures the cleanliness of the college
campus.The facilities the college offers are the best possible that
any college offers in its category.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and	E. None of the above

energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic communal, socio-economic, and other diversities. Different cultural and sports activities are organized throughout the year to promote harmony towards one another. Different days like 'Yoga Day', 'Women's Day', 'AIDS Day','International Environment Day', 'International Peace Day', 'Hindi Divas', 'Sanskrit Divas'are celebrated in the college. Such programmes help in establishing positive interaction among students of different racial and cultural background. 'NSS Day' is celebratedto make students realize the importance and need of service.There isestablished code of ethics for students and separate code of ethics for teachers and other employees which must be followed by each one of them irrespective of their cultural, regional, socio-economic, linguistic, and other diversities. Students are frequently sensitized and made aware about their duties, responsibilities, and code ethics by different means like lectures, and address by Principal, teachers and resurce persons specially invited for this task. 'Road safety club' of the college initiates many awareness drives for the students about the road safety measures.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Government Sanskrit College - Solan takes pride in the fact that apart from preparing a sound academic foundation of the students, the institute constantly works to make the wards of this college mature individuals and better citizens. In this field, various activities and programmes are organized in the college to instill the feeling of oneness, to initiate and motivate the students to adopt practices that promote the unity in diversity of our motherland.The college celebrates 15th of August, Independence Day with great enthusiasm, to spread the message of Nation first. The department of Political Science celebrates the constitution day and Human right's day on annual basis. Voter's awareness week was also celebrated in the college to make the students aware as voters. Hindi Divas and Sanskrit Divas are commemorated with a view to

making students understand the cultural heritage of our country. The departments of the college have organized a number of activities to make them aware about their duties and responsibilities towards society and nation. The students have participated in the following activities: 1. Poster making2. Slogan writing 3. Rangoli, on the spot painting 4. Debate and declamation 5. Cleanliness drives 6. Tree plantation drives.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. Swach bharat abhiyan was celebrated by the volunteers of the institution from 9th to 15th August 2021. The students were sensitized about cleanliness through various activities like

cleanliness drive and plastic collection.

2. Teacher's day (5th of September) is celebrated to acknowledge the contribution of the teachers in building the foundation of the nation, the challenges and hardships and special role of teachers in our lives.

3. Hindi divas (4th September) is celebrated as Hindi divas to let the students understand the beauty of the language and to make them aware that language is a medium of conversation and not intelligence.

4. NSS Day:To make the society a better place to live, it is really important that we should not only help one another in the time of need but also respect each others' beliefs. Different activities were organized on this occasion to make the students aware about their social responsibilities.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

A number of initiatives were taken by the institution to make its campus eco-friendly. Consequently, the following steps were taken by the institution:

1. Students were briefed about the proper utilization of energy resources. Use of LED, Solar light, CFL and other information for the conservation of energy is given to the students.

2. Tree Plantation drives and Cleanliness campaigns are carried out by the college within and around the campus to neutralize carbon balance in the surroundings of the campus.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The main objective of the institution is to impart high-quality education to the students so that they become successful and good human being in life and can be of service to the country. The institution aims at imparting education through committed efforts in tune with the changing demands and need of the times. The college thus strives to enable its students to cope with the demands of the contemporary global scenario through effective transaction of the curricular and c--curricualar aspects. For this purpose, various measures have been undertaken like enrichment of the library on regular basis, standard infrastructure, state of the art classrooms, subscription to academic journals and magazines and faculty development programmes/workshops/seminars aiming at sharpening and honing the teaching skills of faculty members.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

NSS, Rovers Rangers, and all the clubs and societies will keep on organising different activities for awareness or celebration of different special days. Academic calender issued by the Himachal Pradesh University will be adhered to. The institution will participate in different inter-college youth festivals of Himachal Pradesh and the students will be prepared for the events/sports/cultural/extra-curricular activities of their choice and interest. Feedback from the students will be taken from time to time. The faculty memebrs will be motivated to particpate in FDP's/ Conferences/Seminars/ Refresher Courses/Orintation Courses so that they can keep themselves updated about the latest developments in the teaching learning process.

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